

Minutes of the Regular Meeting of Ford Town Board  
March 8, 2010 at 7:00 pm at the Town Hall

Board Members Present: Doug Bassett, Kim Johnson, Ken Von Bank, Edna Cole and Sarah Berry.

Board Members Absent: none

Present: Alan Hancock, Zoning Administrator

Citizens present: none

1. Meeting was called to order at 7:00 p.m. by Bassett.
2. Set and Approve Agenda: M/S/C by Johnson and Bassett to approve the agenda as presented. Motion carried unanimously.
3. Citizen Comment: none
4. Zoning Administrator Report: Linder land split is close to being finished. Kriz is finishing the recording up since he is the Zoning Administrator that started the process.
5. Planning Commission Report: Board was presented with recommendations from the Planning Commission on handling of the Storbeck issue.  
The board was asked for a clarification on the Planning Commission chairperson being able to make motions and vote on issues. The Board feels that the Chair does have the right to vote and make motions and seconds at the meetings.
6. Review and approval of minutes: M/S/C by Von Bank and Johnson to approve the February 9<sup>th</sup> Board Meeting Minutes. Motion Carried unanimously.  
M/S/C by Bassett and Johnson to approve the Minutes of the February 9<sup>th</sup> Board of Audit meeting. Motion carried unanimously.  
M/S/C by Von Bank and Bassett to approve the minutes of the February 16<sup>th</sup> Special Board Meeting. Motion carried unanimously.  
M/S/C by Johnson and Von Bank to accept the January Minutes of the Planning Commission. Motion carried unanimously.
7. Treasurer's report. Cash Control for February was presented. M/S/C by Bassett and Johnson to approve the Treasurers Report. Motion carried unanimously.
8. Review and Approval of Claims for payment. M/S/C by Johnson and Von Bank to approve the claims as presented with the exception of claim #6610, check # 2454 to DS Berry Law Offices. Cole will contact them

about the billing and to make sure all has been completed on the bill.

Motion carried unanimously.

Payroll checks 2435-2442 totaling \$2,005.16 ; Claims #6599-6612 paid by checks #2443-2454 and automatic withdrawals eft #145 –146 totaling \$3,131.90.

#### 9. Old Business

- a. Road and Bridge: Bassett drove the roads and they are in good shape for this time of year.
  - Site Permit Signs: Bassett will get sign prices that would alert landowners to the fact of Ford Township having Site Permits.
  - Noxious Weed Report: Bassett will contact the county about the letter received from Environmental Services.
  - Bridge Inspection Letter: A letter was received from the County Highway Department that the Bridge was inspected and meets guidelines. Johnson will Contact the County about the painting of the Pilings and will have a follow up next month.
- b. Zoning Administrator Job Description: M/S/C by Bassett and Johnson to approve the Revised Zoning Administrator Job Description. Motion carried unanimously.
- c. Compensation Policy: Discussion. Cole will make a few minor changes. M/S/C by Bassett and Johnson to approve the Compensation Policy with changes as discussed. Motion carried unanimously.
- d. 2011 Budget: M/S/C by Von Bank and Bassett to approved the 2011 budget recommendation to be brought to the Annual Meeting. Motion carried unanimously.
- e. Storbeck Memo: Alan Hancock will send a letter to the Kanabec County Attorney's office and ask for a formal letter stating the status of the Storbeck issue. Johnson will contact our attorney, Scott Berry, to get names of a lawyer that would be able to give us advice on pursuing the Storbeck Violation case.
- f. Comparison Tax Burden—2010 Proposed vs. 2010 actual: Johnson asked the auditor/treasurers office to prepare a comparison of what the 2009 levy was and what it would have been if we had the full request of the levy by the town board.
- g. Township Attorney Flat Fee Rates: Johnson has been in contact with the Township Attorney about the flat fee rates. We could start it at any time, and suspend it at any time.
- h. Storbeck Violation-County Attorney: Discussion of this took place under New Business letter e of this meeting.

#### 10. New Business.

- a. Record Retention: The older records from the clerk and the Treasurer will get moved to the Kanabec History Center. Cole will deliver them.
- b. North Trunk Hwy 65 Dues Letter: The board will put this on the agenda for the April Board Meeting.

11. Mail: Reviewed by the Board.

12. Review of upcoming meetings:

Annual Meeting—March 9<sup>th</sup>  
Planning Commission—April 6<sup>th</sup>  
Public Hearing—5:55-- April 6<sup>th</sup>  
April Board Meeting—April 13<sup>th</sup>

13. Adjournment: M/S/C by Bassett and Johnson to adjourn the meeting.  
Motion carried unanimously.

Submitted by:

Sarah Berry, Clerk of Ford Township