

Minutes of the Regular Meeting of Ford Town Board
February 9, 2010 at 7:00 pm at the Town Hall

Board Members Present: Doug Bassett, Kim Johnson, Ken Von Bank, Edna Cole and Sarah Berry.

Board Members Absent: none

Present: Frank Kriz, Zoning Administrator

Citizens present: Karla Voge, Helen Linder, Dale Voge, Todd Linder, James Cole

Township Attorney present: Scott Berry

1. Call to Order: Bassett called Meeting to order at 7:00p.m.
2. Set and Approve Agenda: M/S/C by Von Bank and Bassett to approve the agenda as presented. Motion carried unanimously.
3. Citizen Comment: Voge's and Linder's are at the meeting to follow-up on last months meeting. Township attorney, Scott Berry, states that the request that we are seeking for 33-foot easement is acceptable according to MAT and that it is not inverse condemnation. Concern of attorney is that if we, as the township survey we are setting a precedent for surveying other roads. Attorney feels that the fence could stay where it is at and if a road project is started damages could be paid then. Linder/Voge party feel that we should pay for damages as we take over the easement. Discussion continued. If the easement is not signed the application for a split would not be granted. Linder's say to go ahead with the 33-foot easement. If a road project is ever done then we will pay damages for moving the fence. Recording—Scott Berry will take care of drawing up the easement and send the documents to Dale Voge. Zoning Administrator will follow up on needed paperwork.
4. Zoning Administrator Report: Kriz has no new activity to report. Kriz is done as Zoning Administrator as of Feb. 10th. He has brought all of the files.
Township attorney –Storbeck Issue—They have withdrawn their variance application so the Public Hearing was canceled. They feel that they are not against the ordinance because they changed the property to be smaller. Discussion on the Ordinance.
Kriz asked the attorney for the Site Permit Approval form, Site Permit Certificate, Site Permit Application, Exemption Permit Application, Recreational application, Zoning/Ordinance Amendment, Recreational Permit Long and short term, appeal form,
2008-10-01—fee schedule needs to be amended to include recreational land use permit fee.
Civil Penalties—Attorney passed out several examples of civil penalties from other towns.

Attorney Fee Structure—The firm is moving to a flat fee basis. We can use the flat fee basis or we can pay an hourly rate. We could look at a way of using both. The board will need to discuss this.

5. Planning Commission Report: A date needs to be set for a Public Hearing for the Revised Road Recording. Next Planning Commission will be March 2nd. Publish a Public Hearing for 5:55 on March 2nd.
6. Review and approval of minutes: M/S/C by Von Bank and Bassett to accept the minutes with changes to members present. Motion carried unanimously.
7. Treasurer's report. M/S/C by Johnson and Bassett to set up an escrow trust fund account #805 in the CTAS accounting system. Motion carried unanimously. Motion by Bassett and Von Bank to accept the treasurer's report. Motion carried unanimously.
8. Review and Approval of Claims for payment. M/S/C by Johnson and Bassett to approve the claims as presented. Motion carried unanimously. Payroll checks #2414-2424 (2417 void) totaling \$1,618.43; Claims #6587-6598 psi by checks #2425-2434 and automatic withdrawals eft #143-144 for a total of: \$4,000.04.
9. Old Business
 - a. Road and Bridge: Brushing will probably be done in the Spring. The price from a couple of years ago will stay about the same.
 - b. Fire Contract Meeting: Rates will remain the same and we will be able to have the installments the same as we have been paying. With changes and additions to equipment and buildings we can anticipate that the rates in the next few years will need to increase. Motion by Bassett and Von Bank to approve the Fire Contract with annual fees at \$6,586.24. Motion carried unanimously.
 - c. Newsletter: We hired Van Hale Marketing to set up the newsletter 2 times this year. Board proofed it and if they see changes they will contact Cole and it will get ready for printing to be sent out before the end of the month.
 - d. 2011 Budget: Discussion of budgeting items. More discussion at the February 16th meeting.
10. New Business.
 - a. Appoint Town Hall Supervisor: Motion by Von Bank and Johnson to appoint Bassett as the Town Hall Supervisor. Motion carried Bassett abstained.
 - b. Compensation Policy: Cole presented the compensation package and there was discussion. More discussion to take place at the Feb. 16th budget meeting.

- c. Budget meeting and Zoning Administrator interviews: Bassett will contact the one applicant, Alan Hancock to set up an interview for the position.
- d. Kriz –The board will present Kriz with a plaque and a gift certificate thank-you.

11. Mail: Reviewed by the Board.

12. Review of upcoming meetings:

February 16, 7:00 p.m.—Budget/Zoning Administrator Interviews

March 2, 5:55 p.m.—Public Hearing (Revised Road Recording)

March 2, 6:00 p.m.—Planning Commission Meeting

March 8, 7:00 p.m.—Board Meeting (Monday night)

March 9, 7:00 p.m.—Annual Meeting

13. Adjournment: M/S/C by Bassett and Johnson to adjourn the meeting.
Motion carried unanimously.

Submitted by:

Sarah Berry, Clerk of Ford Township