

Minutes of Regular Meeting Ford Town Board

May 15, 2007 at 7 pm at the Town Hall

1. Present: Katie Kerr, Kim Johnson, Doug Bassett, Edna Cole and Gladys Nelson. Also present: Sarah Berry, Dan Nowling and Sylvia Faylor.
2. Set and approve Agenda. M/S/C by Kim Johnson and Doug Bassett to approve the agenda as modified. Motion carried unanimously.
3. Review and Approval of Minutes.
 - a. M/S/C by Katie Kerr and Doug Bassett to approve the minutes of the April 10, 2007 board meeting. Motion carried unanimously.
4. Treasurer's Report. Edna reported that she appointed Sylvia Faylor as Deputy Treasurer. M/S/C by Doug Bassett and Katie Kerr to approve the treasurer's report as presented with notation that error on the March, 2007 Kanabec State Bank statement has been corrected. Motion carried unanimously.
5. Review and Approval of Claims for Payment. M/S/C by Kim Johnson and Doug Bassett to accept the claims as presented. Motion carried unanimously. (*Payroll Checks # 1815-1823 totaling 1,092.34; claims # 6189-6201, paid by checks # 1824-1834 and automatic withdrawals eft 62 & 63 for a total of \$ 2,954.47*)
6. Citizen Comment. Dan Nowling, 3498 Mahogany St, Isle, MN, asked questions about the notifications of road recording; Doug responded to the questions.
7. Old Business.
 - a. Planning Commission. Kim gave an update of the Comprehensive Plan and discussed division of the Township into districts and asked the Supervisors their thoughts on a moratorium. Kim to do further research and more discussion to be held at June meeting. The meeting minutes of February 22 and March 29 were presented for approval. M/S/C to accept as presented the minutes of February 22 and March 29 and direct Kim to add Cole to February minutes. Next meeting will be May 24th.
 - b. 65 Corridor Coalition. Nothing new to report.
 - c. Road and Bridge – Chelsey Road. M/S/C by Kim Johnson and Katie Kerr to accept the Chelsey resolution. Motion carried unanimously.
 - d. It is noted that there was an error on the contract with Steve Kerr; item # 3, '955 Cat' should be \$ 120.00 per hour NOT \$ 1,200.00 per hour. Change made.
 - e. Road Inspection Date. Saturday, May 26. Meet at the Town Hall at 8:00 a.m.; Weed Inspection Date. June 12th at 9 am.

- f. Isle Fire Department. Kim gave an update on the Joint Powers.
- g. Clerk Equipment. Edna talked about software needs and other equipment with Sarah; more discussion to be held after Sarah takes office & needs are known
- h. Neighborhood Watch. Nothing new to report
- i. Web Site. Edna reported gathering photos and will meet with Dave next week and felt the website should be working soon.
- j. Newsletter. The first mailing will be in the middle of July and will include information from the web page

8. New Business.

- a. Snake River State Forest ATV Trail Plan. Kim gave a report on progress and will keep working toward a resolution.
- b. Road Recording Notification to Landowners. Kim thinks we should do a mailing to affected land owners describing process is completed and recorded – we did what we said we would. Kim will do a cover letter; a copy of the Order for Recording of Town Road Descriptions and Town Road Map, Resolution # 2007-04-01, Ford Town Roads Legal Descriptions, and Ford Town Road Map to be included. Katie and Edna to work on list of residents from previous mailings and prepare mailing labels.
- c. Voting Equipment Insurance. Table discussion/ decision to June.
- d. Deputy Treasurer Salary. M/S/C by Kim Johnson and Katie Kerr to pay the Deputy Treasurer the same as the Treasurer plus mileage.
- e. Clerk Resignation Letter. M/S/C by Kim Johnson and Katie Kerr to accept the resignation of Clerk Nelson.
- f. Clerk Appointment. M/S/C by Doug Bassett and Katie Kerr to appoint Sarah Berry as Clerk of Ford Township.
- g. Deputy Clerk. Sarah Berry appointed Gladys Nelson as Deputy Clerk
- h. Authorized Bank Signatures. Edna had all officers, elected and appointed, complete a new signature card for Kanabec State Bank. It is noted that Doug Bassett's signature at the bank is unnecessary and has been removed.

9. Mail Brought Before the Board. Mail reviewed.

10. Adjournment. Doug Bassett declared the meeting adjourned at 9:23 pm

Submitted by:

Gladys Nelson, Clerk of Ford Township